

Orcutt Educators Association

Reimbursement Request Form

Date: _____ Amount: _____

Payable to: _____

Expense Category (ie. social, general fund, etc)

Give details of expense if applicable:

*Please attach the receipt to this form so that it can kept for OEA records

**Reimbursement should be expected within 10 days of submitting this receipt to the treasurer

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